



MANAGER: \_\_\_\_\_

TIME: \_\_\_\_\_

POSITION: \_\_\_\_\_

50<sup>TH</sup> ST: 796-2240

56<sup>TH</sup> AVE Q.: 744-0183

Dear Applicant:

Welcome to **50<sup>th</sup> Street Caboose**. Prior to completing the attached application for employment, please understand that we are serious about creating a productive working environment for our staff and maintaining the highest levels of service and attention for our guests.

We want you to understand that we also believe in living our values, some of which are:

- We believe that the guests are # 1.
- We believe in Complete Customer Satisfaction.
- We believe that good enough isn't.
- We believe in doing business in a professional and orderly manner.
- We believe in honesty and integrity.
- We believe that only a happy and professional staff can give the level of personal service we demand.
- We believe in the ongoing training and development of our staff and see it as a worthy investment in the future of the company.
- We believe in providing legendary service – the unique and powerful sort of personal care and attention that our guests tell stories about.
- We believe that everyone is capable of being an A+ player.
- We believe that if you improve at least 1% everyday you would have improved at least 100% in 100 days.

If this feels like an environment for you, please complete the application.

NAME \_\_\_\_\_

DATE \_\_\_\_\_

## CABOOSE TEAM APPLICATION FOR EMPLOYMENT

NAME: \_\_\_\_\_  
Last
First
Middle

PRESENT ADDRESS: \_\_\_\_\_

PERMANENT ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

Who were you referred by? \_\_\_\_\_

The legal age to work at the Caboose for non-serving positions is 16. Are you eligible to work at the Caboose? YES \_\_\_\_\_ NO \_\_\_\_\_

Because of the alcoholic beverage service, the legal age to work at the Caboose as a server, cocktail, bartender, bar back, or doorman is 18. Are you eligible for one of these positions? YES \_\_\_\_\_ NO \_\_\_\_\_

Are you T.A.B.C. Certified? YES \_\_\_\_\_ NO \_\_\_\_\_ Expires \_\_\_\_\_

Mark the one you would like to work.

PLEASE INDICATE WITH AN **X**

	FULL TIME – UP TO 40 HOURS
	PART TIME – UP TO 30 HOURS
	TEMPORARY (SUMMER, FALL, ETC)

We are looking for fun, energetic, and friendly employees. All applicants must: be able to work well with others, arrive on time and prepared, and follow instructions well.

If you had a preference which would you choose?

- Server** (salesperson, complete customer satisfaction, knows the menu, can carry tray with over 20 lbs, great personality, always up-selling)
- Door** (controls bar atmosphere, up-sells, flexible hours, fun and energetic personality, self motivated)
- Bar Server** (knows both drink and food menus, works in bar atmosphere, fun and energetic personality with great communication skills)
- Bartender** (strong at multi-tasking, able to perform all door, cocktail, and server duties, has a good knowledge of our drink menu) NOT ENTRY LEVEL POSITION
- Host** (smile, carry on conversation, handle stressful situations, positive attitude, great at problem solving, very creative and innovative, great at multitasking)
- Bus** (able to carry at least 20 lbs, completes tasks, pays attention to details, follows instructions well, great team player)
- Line Cook** (communicates and works well with others, team player, fast paced)
- Prep Cook** (works well with others, completes tasks, follows instructions well, clean and organized)
- Dish** (follows instructions well, works well with others, completes tasks)
- Game room** (listens very well, works well with children, completes tasks, great at multitasking)
- Other** (please explain): \_\_\_\_\_

<p><b>OUR WORK WEEK IS MONDAY THROUGH SUNDAY          WORKING HOURS RANGE FROM <i>9:00 AM UNTIL 2:00 AM</i>          PLEASE FILL IN THE HOURS YOU ARE AVAILABLE TO WORK</b></p>							
	MON	TUE	WED	THU	FRI	SAT	SUN
FROM:							
TO:							

How long do you plan on working with us? \_\_\_\_\_  
 Have you ever applied to work for any Caboose before ? \_\_\_\_\_  
 If yes, where and when? \_\_\_\_\_  
 If employment is offered, can you submit verification of your legal right to work in the United States? YES \_\_\_\_\_ NO \_\_\_\_\_

<u>EDUCATION</u>	Name & location of School	did you Graduate	Subjects studied
HIGH SCHOOL:	_____	_____	_____
OTHER:	_____	_____	_____

FORMER EMPLOYERS: List below your last four employers:

<u>DATE:</u>	Name & Location	Salary	Position	Reason for Leaving
MOST CURRENT				
1. FROM _____	_____			
TO _____	_____			
2. FROM _____	_____			
TO _____	_____			
3. FROM _____	_____			
TO _____	_____			
4. FROM _____	_____			
TO _____	_____			

REFERENCES: Give the names of at least two business references you have known for at least one year

Name	Phone	Business	Years Known
1. _____			
2. _____			
3. _____			

**COMPLETE THE FOLLOWING SO THAT WE MAY KNOW YOU BETTER:**

1. What interested you in choosing this restaurant over any other restaurant?
  
2. The Caboose has established three major goals to ensure all team members success. If we worked for you, what would be the top three goals that you establish and reinforce?
  - 1.
  
  - 2.
  
  - 3.
  
3. Good teamwork skills are the key to our success at the Caboose. If hired, list three ways that you would immediately contribute to the Caboose team system?
  - 1.
  
  - 2.
  
  - 3.
  
4. If you are asked to join the Caboose team, you will have many opportunities to fulfill your personal needs. Please give us an idea of what you are looking for at the Caboose. Circle all the following that apply:
  1. Money
  2. A laid back environment
  3. An organized, productive environment with a sense of urgency
  4. Working with a team that practices good teamwork
  5. Management opportunities
  6. A work environment flexible with your personal schedule
  7. A work environment that allows you to contribute your ideas and thoughts
  
5. What do you think makes you stand out from all the other applicants that we see?
  
6. If you saw a guest was unattended to, what would you do?
  
7. If an unhappy guest approached you, what steps would you take to turn the situation around?

### **Applicant Authorization**

I certify that all the information in this application is correct to the best of my knowledge and belief and I understand that falsification of this information is grounds for refusal to hire, or if hired, for dismissal.

I authorize any of the persons or organizations referenced in the application to give the Caboose any and all information concerning my previous employment, education, or any other information they might have, personal or otherwise, with regard to any of the subjects covered by this application and release all such parties from all liability for any damage that may result from furnishing such information to the Caboose. I authorize Caboose to request and receive such information.

In consideration for my employment or my being considered for employment by the Caboose, I agree to conform to the rules and regulations of the Caboose and acknowledge that these rules and regulations may be changed, interpreted, withdrawn, or added to the Caboose at any time, at the Caboose’s sole option and without prior notice to me. I further acknowledge that my employment may be terminated, and any offer of employment. At the discretion of the management staff, the Caboose retains the right to terminate me for any reason, or no reason, at any time without prior notification.

I understand that no representative of the Caboose had any authority to enter into any agreement for employment for any specified period of time, to assure or make any other personnel decision, either prior to commencement of employment or after I have become employed, to assure any benefits or terms and conditions of employment, or to make any agreement contrary to the forgoing.

I acknowledge that I have been advised that this application will remain active for no more than 90 days from the date it was made.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

The Caboose is an equal opportunity employer. All applicants for employment will be evaluated on the basis of their qualifications for the position desired without regard to race, color, religion, sex, natural origin, age, disability, or any other protected status. If any accommodations are required to assist you in the application process, please advise us.